

**Minutes of the meeting of the Kings Walden Parish Council held
via Zoom Video Conferencing on Tuesday 16th February 2021 at 7.30 pm**

Present: **Councillors:** Amanda King (Chairman), Jon Chamberlin, David Bennett, Paul Harman, and Joe Graziano.

Public: County & District Cllr David Barnard, Mr Martin Mulgrew, Mr Andy Mills-Baker, Mrs Cathy Turner and the clerk, Tom Brindley.

7.1 (Agenda 1) Apologies for absence: None.

7.2 (Agenda 2) Chairman's remarks

1. Members were reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.
2. The chairman advised that the meeting would be recorded.

7.3 (Agenda 3) Public participation

1. Mr Andy Mills-Baker addressed the council on Luton Airport's application to relax conditions.
2. Mr Andy Mills-Baker addressed the council on the purchase of noise monitoring equipment.
3. Mrs Cathy Turner addressed the council on the purchase of noise monitoring equipment.
4. Cllr David Barnard addressed the council.
 - a. Cllr Barnard advised that the Police and Crime Commissioner (PCC) would increase the precept by £15 per band D house to fund an increase in officers. Cllr Barnard had requested that more officers were assigned to rural areas as there had been a notable increase in rural crime.
 - b. Cllr Barnard updated council on the Local Plan and advised that additional sessions had been held. The inspector would not be accepting more evidence. His report is expected in early summer.

7.4 (Agenda 4) To adopt the minutes of the parish council meeting 19th January 2021

The minutes were adopted, and the chairman was authorised to sign.

7.5 (Agenda 5) Matters arising from previous meetings not appearing on the agenda: None

7.6 (Agenda 6) Co-option

Mr Martin Mulgrew, who had applied to be co-opted, addressed the council. Mr Mulgrew had moved into Breachwood Green in September 2020.

The clerk explained that there were four eligibility criteria, three of which had a 12 month residency requirement. The fourth was to be on the electoral register. Mr Mulgrew had applied to be added to the register and it was anticipated that his name would appear on the March 1st re-issue.

Members **RESOLVED** to co-opt Mr Mulgrew subject to meeting eligibility criteria.

7.7 (Agenda 7) Clerk's report

The clerk presented his report which was noted.

7.8 (Agenda 8) Clerk recruitment

The clerk reported that two applications had been received and interviews would commence w/c 22nd February.

7.9 (Agenda 9) Software subscriptions

Members **RESOLVED** to take out subscriptions to GSuite and Zoom, currently provided via Todeka Ltd.

7.10 (Agenda 10) Village Hall liaison

Following the meeting with the Village Hall trustees, members **RESOLVED** to take several projects to the stage of costing.

- High level barrier at the car park entrance
- Additional CCTV camera to cover the car park entrance

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- Projector and screen for the hall
- Council to take over the changing rooms

7.11 (Agenda 11) Noise monitoring equipment

1. Members considered the various viewpoints presented. Members noted that as flights from the airport were significantly reduced due to Covid travel restrictions, the time scale for installing noise monitoring could be put back.
2. After debate members **RESOLVED** to defer any procurement decision until February 2022.
3. Member **RESOLVED** to move the money from council resources into an earmarked reserve.
4. Members noted the clerk's advice that if the council did not proceed with purchase, grants received would probably need to be returned. The clerk was asked to contact the funders to ask if the grants could be held until this date, or if they needed to be returned.

7.12 (Agenda 12) Replacement container

1. Cllr Chamberlin had identified a supplier of a 2x2x2m³ container which might prove a more cost-effective solution than the previous larger container.
2. Cllr Chamberlin was asked to pass the specification for such a container to the clerk who would seek competitive prices.
3. The clerk was asked to contact Someries to ensure that a shorter container was suitable.

7.13 (Agenda 13) Finance

1. The clerk presented the Risk register for review. The changes in risk were agreed.
2. The clerk presented the Asset register for review. The changes to the Asset registers were noted.
3. Members **RESOLVED** to take out a subscription to Scribe accounting software.
4. Payments made and due were noted.

7.14 (Agenda 14) Planning

Members considered the planning report on new applications and Local Planning Authority decisions.

1. No new applications.
2. [20/03055/FPH](#) Sun Cottage, Darley Road, Breachwood Green. Front and side extension. The application had been refused.

7.15 (Agenda 15) Archiving of council records

Members agreed that the clerk should contact the county archivist to establish the process for archiving historic records.

7.16 (Agenda 16) Annual Parish Meeting

1. Members agreed to hold the statutory Annual Parish Meeting by Zoom, immediately prior to the April council meeting.
2. Members planned to hold a face-to-face Parish Meeting as soon as Covid restrictions allowed.

7.17 (Agenda 17) Matters for future consideration

None raised.

The meeting closed at 21:15 p.m.

Next Meeting: Tuesday 16th March 2021 19:30

Signed Chairman _____ Date _____

